

Al-Farabi Kazakh National University
Faculty of history, archeology and ethnology
In specialty «5B091000-Library science»
Education program
Syllabus

(EBBDI 3328) Electronic libraries and data base of researches
Autumn semester 2017-2018

Code of the discipline	Title of the discipline	Type	Hours per week			Credits	ECTS
			Lecture	Practices	Laboratory		
EBBDI 3328	Electronic libraries and data base of researches	BK	1	2		3	5
Lecturer	Asanova Bayan Suleimenovna		Office hours		By the Schedule		
e-mail	bayan.asanova7@gmail.com						
Phones	87018387391		424	428	Monday: 18.00-18.50; Saturday: 08.00-08.50; 09.00-09.50		
Academic presentation of the course	<p>The role of an electronic library within electronic resources of a library. The creation of an electronic library in a library. The condition of an electronic library sphere formation in domestic and foreign libraries. Main steps in e-library formation. Basing organizing principles and major developing trends of electronic libraries. The goal, outcomes, right rules of a reader, functional requires of a creating e-library.</p> <p>To prepare e-library content, a level of availability, types of presenting information. The technology of electronic documents cataloguing. The structure of meta information. Architecture and data base of an electronic library. Software. Saving electronic resources in e-libraries.</p> <p>The goal of course: to introduce with electronic library structure and teach to use, to gain methods of work with electronic publications, to obtain the ways of delivery of distant electronic resources in a library by request of library users and in result a student to be able:</p> <ul style="list-style-type: none"> - to work with information sources; - to create electronic resources types which are differ from traditional documents; - to organize work in a library activity by using information technology; - to create e-library and assess an opportunity of performing; - to practice in contemporary computer technology tools; - to prepare e-library structure; - to know social functions and the role in social information developing of e-libraries, contemporary principles for informational society development; - to learn analyze a common characteristic of an document in new information carriers, problems in different levels; - to organize e-library work and know to harmonize it. 						
Prerequisites	«Library fund», «History of library science», «Introduction to library»						

Post requisites	“Global and local networks and systems”		
Literature and resources	<p>References :</p> <ol style="list-style-type: none"> 1. Antopolski A.B. Electronic libraries: principles of a creation: scientific-methodological textbook. – Moscow, Liberia-Bibinform, 2007. – 288 p. (in Russian) 2. Arms B. Electronic libraries: textbook / Trans. from English S.A. Arnautova. – Moscow, 2010. – 274 p. (in Russian) 3. Zemskov A.I. Electronic information and electronic resources: publications and documents, funds and libraries. – Moscow: FAIR, 2007. - 527 p. (In Russian) 4. Zemskov A.I., Shraiberg Ya. L. Electronic libraries: textbook. – Moscow: Liberia, 2013. – 352 p. 5. Maistrovich T.V. Electronic document in a library: scientific-methodological textbook. – Moscow: Liberia-Bibinform, 2007. – 144 p. <p>Online resources:</p> <ol style="list-style-type: none"> 1. Library field of Kazakhstan: events and facts // litlib.net (Date of access:07.09.2017). (In Russian) 2. Using of audiovisual means in a library // metod-kopilka.ru/elektrondy(Date of access:07.09.2017). (In Russian) 3. Electronic information and electronic resources: publications and documents, funds and libraries // korkyt.kz/index. (Date of access:07.09.2017). (In Russian) 		
Academic policy in the context of university’s moral and ethical values	<p>Academic order (character) rules:</p> <p>A student convicted of falsification of any information exchange, unauthorized access to the intranet, using cribs will receive final evaluation «0».</p> <p>It is necessarily to save a deadline of taking of all tasks, projects, exams (individual works, intermediate control, etc.). Their delivery and protection, as well as for more information on the passed material and all other questions arise taught a course, contact the teacher during his (her) office hours.</p> <p>Academic values:</p> <p>Be tolerant and respect other people's opinions. The objections formulated in the correct form. Plagiarism and other forms of unfair work inadmissible. Unacceptable prompting and cheating during the delivery of individual work, intermediate controls and final exam, up problems solved by others exam for another student (Codex of KNU student honor).</p> <p>Students with disabilities can gain tasks and consults by e-mail, phone.</p>		
Grades and the policy of attestation	Describing of Self-Work	Proportion	Character of self-Work
	<p>1-6 weeks:</p> <p>Home tasks</p> <p>Report</p> <p>Project for definite topic</p> <p>7-8 weeks:</p> <p>Control work</p> <p>Project for definite topic</p> <p>Report</p>	<p>10 %</p> <p>12 %</p> <p>25 %</p> <p>6 %</p> <p>10 %</p> <p>10 %</p>	<p>1, 2, 3, 4, 5, 6, 7, 8</p> <p>2, 3, 4-10</p> <p>4, 5, 6, 7, 8, 9, 10</p> <p>1, 2, 3, 4, 5, 6</p> <p>4, 5, 6, 7, 8, 9</p> <p>3, 4, 5, 6, 7, 8, 9, 10</p>

	<p>Your final score will be calculated by the formula :</p> <p>Final score of the discipline $\frac{AB1+AB2}{2} \cdot 0,6 + 0,1MT + 0,3КБ$</p> <p>Percentage of minimum estimates are below:</p> <table> <tr> <td>95% - 100 %</td> <td>A</td> <td>70% - 74%</td> <td>C+</td> </tr> <tr> <td>90% - 94%</td> <td>A-</td> <td>65% - 69%</td> <td>C</td> </tr> <tr> <td>85% - 89%</td> <td>B+</td> <td>60% - 64%</td> <td>C-</td> </tr> <tr> <td>80% - 84%</td> <td>B</td> <td>55% - 59%</td> <td>D+</td> </tr> <tr> <td>75% - 79%</td> <td>B-</td> <td>50% - 54%</td> <td>D</td> </tr> <tr> <td></td> <td></td> <td>0% - 49 %</td> <td>F</td> </tr> </table>	95% - 100 %	A	70% - 74%	C+	90% - 94%	A-	65% - 69%	C	85% - 89%	B+	60% - 64%	C-	80% - 84%	B	55% - 59%	D+	75% - 79%	B-	50% - 54%	D			0% - 49 %	F								
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Grades and the policy of attestation	<p>Criteria of grade: assess all results of education (intermediate control and exams).</p> <p>Exams </p> <p>Criteria of education assess, % balls</p> <table> <tr> <td>Seminars</td> <td>60</td> </tr> <tr> <td>Individual works</td> <td>40</td> </tr> <tr> <td>Midterm exam</td> <td>100</td> </tr> <tr> <td>Exam</td> <td>100</td> </tr> </table> <p>Summary assess: the assess of activity in lecture and presence; assees of performed tasks, Individual works (project / case / program / ...)</p> <p>3-9 weeks:</p> <p>Home tasks</p> <p>Report</p> <p>Project for definite topic</p> <p>10-15 weeks:</p> <p>Control work</p> <p>Project for definite topic</p> <p>Report</p> <p>Your final score will be calculated by the formula</p> <p>Final score of the discipline = $\frac{PK1 + PK2}{2} \cdot 0,6 + 0,1MT + 0,3ИК$</p> <p>Percentage of minimum estimates are below:</p> <table> <tr> <td>95% - 100 %</td> <td>A</td> <td>70% - 74%</td> <td>C+</td> </tr> <tr> <td>90% - 94%</td> <td>A-</td> <td>65% - 69%</td> <td>C</td> </tr> <tr> <td>85% - 89%</td> <td>B+</td> <td>60% - 64%</td> <td>C-</td> </tr> <tr> <td>80% - 84%</td> <td>B</td> <td>55% - 59%</td> <td>D+</td> </tr> <tr> <td>75% - 79%</td> <td>B-</td> <td>50% - 54%</td> <td>D</td> </tr> <tr> <td></td> <td></td> <td>0% - 49 %</td> <td>F</td> </tr> </table>	Seminars	60	Individual works	40	Midterm exam	100	Exam	100	95% - 100 %	A	70% - 74%	C+	90% - 94%	A-	65% - 69%	C	85% - 89%	B+	60% - 64%	C-	80% - 84%	B	55% - 59%	D+	75% - 79%	B-	50% - 54%	D			0% - 49 %	F
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Оқу курсы мазмұнын жүзеге асыру күнтізбесі:

Week	The title of the topic (lecture, seminar, individual work)	Hours	Maximum ball
1	2	3	4
1.	Lecture 1. Terminology of electronic library Seminar 1. The definition of term “Electronic library” and to analyze it’s other many definitions	1 2	5
2.	Lecture 2. Electronic library: periods of formation, creation purposes, structure	1	

	Seminar 2. Analyzing of electronic library sources.	2	5
3.	Lecture 3. The definition of electronic document and it's characteristics Seminar 3. Analyzing of basic notions of "Electronic document", "electronic resources" and their defonotions. Systemizing of main characters of electronic resources. Individual work. To advice and accept. Individual work 1. To take the task. Electronic library: periods of formation, creation purposes, structure (Report)	1 2	5 20
4.	Lecture 4. Typology of electronic resources. Seminar 4. Types of electronic resources which differ from traditional documents. Analyzing electronic resources basing social goal.	1 2	5
5.	Lecture 5. Electronic catalogues Seminar 5. Consolidating catalogue. Virtual consolidating catalogue. Comparative analyzing of corporative catalogues. Individual work. To advice and accept. Individual work 2. To take the task. "Electronic information and documents" (Control work)	1 2	5 20
6.	Lecture 6. Full text electronic journals Seminar 6. Systemizing the place of full text electronic journals in library activity.	1 2	5
7.	Lecture 7. Electronic books Seminar 7. Analyzing the use and ownership problems of e-books as resources Individual work. To advice and accept. Individual work 3. To take the task. Structures and main features of e-books (Academic essay)	1 2	5 25
	Intermediate control		100
8	Midterm exam		100
8.	Lecture 8. Collecting, forming and saving electronic resources Seminar 8. To create questions about technology of collecting, forming and saving electronic resources	1 2	5
9.	Lecture 9. Internet as electronic library environment Seminar 9. Analyzing technical tools in spreading information of e-library Individual work. To advice and accept. Individual work 4. To take the task. Information of electronic library. Meta information (Control work)	1 2	5 15

10.	Lecture 10. Normative and technological aspects in using electronic library resources Seminar 10. Systemizing international and interstate (in CIS sphere) standards using in work with electronic documents	1 2	5
11.	Lecture 11. Law and moral aspects in using electronic resources Seminar 11. Analyzing copyright in electronic resources Individual work. To advice and accept. Individual work 5. To take the task. “Electronic books”	1 2	5 15
12.	Lecture 12. Information safety. Danger sources and protection ways Seminar 12. Analyzing virus and such programs	1 2	5
13.	Lecture 13. Database Seminar 13. Database in information systems Individual work. To advice and accept. Individual work 6. To take the task. Collecting, forming and saving electronic resources (Report)	1 2	5 15
14.	Lecture 14. Database Concept Seminar 14. Деректер базасы концепциясының эволюциясы	1 2	5
15.	Lecture 15. The project of creation National e-library in Kazakhstan, it's trends in performing Seminar 15. Creating state electronic library fund program Individual work. To advice and accept. Individual work 7. To take the task. The project of creation National e-library in Kazakhstan, it's trends in performing (Academic essay)	1 2	5 15
	Intermediate control		100
	Exam		100

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Chief of the Methodical bureau

Chief of the Department

Lecturer

Nogaybaeva M.S.

Tasilova N.

Prof. Dr. Sultangalieva G.S.

Asanova B.S.